

2011/2012 SECC Administrative Time Line

September 13	Kickoff and Charities Fair 10:00 AM – 11:30 PM IGC-S Atrium and Conference Room A
September 20 – October 28	Charities Visitation Tuesdays and Thursdays Indiana Government Center South Cafeteria Indiana Government Center North Cafeteria
September 23	Weekly Reports*
September 30	Weekly Reports*
October 7	Weekly Reports*
October 14	Weekly Reports*
October 21	Weekly Reports*
October 28	Campaign wrapped-up.
November 4	ALL pledges, Special Event Reports and paperwork MUST be turned in to the Statewide SECC Coordinator. Employees must use paper pledge cards after this date which should also be turned in to the Statewide Coordinator. e-Pledge turned off.
March, 2012	Awards Ceremony for 2011-2012 SECC

***Weekly reports should include any success stories, special events and pictures that Agency Coordinators would like to share with others as well as campaign progress reports. Pictures can be an incentive for employees to go to the website.**